

CPD Assessment Criteria

CPD Standard	Standard not met →	Standard partly met →	Standard met
Standard 1: A registrant must maintain a continuous, up-to-date and accurate record of their CPD activities	The registrant has not provided evidence that they have kept a record of their CPD.	There is some evidence that the registrant has kept a record of their CPD. For example, they have described keeping a record.	There is evidence that the registrant has maintained a record of their CPD activities, and as part of their supporting evidence they have sent in a brief summary of all the CPD activities they have undertaken.
Standard 2: A registrant must demonstrate that their CPD activities are a mixture of learning activities relevant to current or future practice	The registrant has not undertaken any CPD activities. Or The registrant's CPD consists of only one type of CPD activity. Or The registrant's CPD is not relevant to their current or future practice, as described in the 'summary of practice'.	The registrant has undertaken two types of CPD activity, but they have not explained why they have concentrated just on those. Or There is some evidence that the registrant's CPD is relevant to current or future work, but this is not made clear.	The registrant's CPD includes three or more types of CPD activity. Or The registrant's CPD includes two types of CPD activity and their CPD profile has explained why they have chosen to concentrate only on those types of activity. And There is evidence that the registrant's CPD activities are relevant to their current or future practice and the link is clear in the personal statement.
Standard 3: A registrant must seek to ensure that their CPD has contributed to the quality of their practice and service delivery	There is no evidence that the registrant's CPD activities have improved the quality of their work, or that they have aimed for their CPD to improve the quality of their work.	There is some suggestion that the registrant's CPD has improved their work – improvement is hinted at in the information they have provided but they have not given any evidence to support this.	The registrant's personal statement shows that their CPD activities have improved the quality of their work and this is backed up with evidence. Or The registrant has shown how they believed that their CPD might improve the quality of their work, and had planned for this, but this had not been the case. The registrant's statement must show that they have considered why this has happened, and what they will do next to make sure their CPD will improve the quality of their work in the future.)

<p>Standard 4: A registrant must seek to ensure that their CPD benefits the users of the service</p>	<p>The registrant has not provided any information which explains any benefit to users of their service.</p>	<p>There is limited information about how the registrant's CPD activities have benefited users of their service. Or The registrant has stated a benefit to users of their service but not given any evidence or explanation to support this.</p>	<p>The registrant has shown (through evidence provided or an explanation given) how their CPD activities have benefited users of their service, either directly or indirectly. Or The registrant has shown how they believed their CPD would benefit users of their service, but this has not been the case. (The profile must show that they have considered why this has happened and what you will do next to make sure their CPD will benefit users of their service in the future.)</p>
<p>Standard 5: A registrant must present a written profile containing evidence of their CPD upon request</p>	<p>The registrant did not return their profile by the deadline.</p>	<p>The registrant has provided a profile by the deadline but it was incomplete (for example, they said that evidence was to follow).</p>	<p>The registrant has sent in a complete profile by the deadline.</p>